**ANTELOPE VALLEY MOSQUITO AND VECTOR CONTROL DISTRICT**

**459th MEETING OF THE BOARD OF TRUSTEES**

**42624 6TH STREET EAST, LANCASTER, CALIFORNIA 93535**

**(661) 942-2917**

**MAY 23, 2024**

**4:00 P.M.**

**MINUTES**

**TRUSTEES PRESENT**: Elvie Ancheta, David Gantenbein, Tierney Smith-Woods and Cado Dhinsa. Cei Kratz arrived at 4:10 p.m.

**TRUSTEES ABSENT**: None.

**STAFF PRESENT**: Leann Verdick and Carolyn Etherton (consultant)

**OPENING**: President Gantenbein called the meeting to order at 4:00 p.m.

**PUBLIC COMMENT**: limit to 3 minutes:

An opportunity for members of the public to address the Board on items of interest that are within the Board’s subject matter jurisdiction, and are not otherwise posted on the agenda. No members of the public were present.

**APPROVAL OF MARCH 28, 2024 AND APRIL 18, 2024 MEETING MINUTES**

Trustee Ancheta moved to approve the Minutes. Trustee Gantenbein seconded the motion. The motion passed unanimously.

**APPROVAL OF FEBRUARY EFT’S AND WARRANTS FOR A TOTAL OF $78,334.89**

**AND APRIL EFT’S AND WARRANTS FOR A TOTAL OF $78,376.18**

Trustee Ancheta moved to approve EFT’s and Warrants. Trustee Gantenbein seconded the motion. The motion passed unanimously.

**APPROVAL OF REQUISITION NO. 1751 FOR A TOTAL OF $75,000.00**

**AND REQUISITION NO. 1752 FOR A TOTAL OF $75,000.00**

Trustee Ancheta moved to approve the Requisition. Trustee Gantenbein seconded the motion. The motion passed unanimously.

**APPROVAL OF PURCHASES FOR GATE REPAIR, MOTOR REPLACEMENT**

Trustee Gantenbein moved to approve the Gate Repair. Trustee Ancheta seconded the motion. The motion passed unanimously. *\*President Gantenbein gave a referral to a gate company to get a price comparison and has set the amount to not exceed $5k.*

**APPROVAL OF TAX SHARING RESOLUTIONS FOR LOS ANGELES COUNTY SANITATIONS DISTRICT NO. 14- 454; 86 PROPOSED SINGLE-FAMILY HOMES; LOCATED BETWEEN 65TH STREET WEST AND 70TH STREET WEST, SOUTH OF WEST AVENUE M**

Trustee Ancheta moved to approve the Tax Sharing Resolution. Trustee Gantenbein seconded the motion. The motion passed unanimously. *\*Line item 8 and 9 were combined and approved together.*

**APPROVAL OF TAX SHARING RESOLUTIONS FOR LOS ANGELES COUNTY WATERWORKS DISTRICT NO. 40-157; BUILDING/USE NOT SPECIFIED; LOCATED CORNER OF SIERRA HIGHWAY AND EAST AVENUE O-8**

Trustee Ancheta moved to approve the Tax Sharing Resolution. Trustee Gantenbein seconded the motion. The motion passed unanimously. *\*Line item 8 and 9 were combined and approved together.*

**RESOLUTION 2024-02 A RESOLUTION OF THE BOARD OF TRUSTEES OF THE ANTELOPE VALLEY MOSQUITO AND VECTOR CONTROL DISTRICT INITIATING PROCEEDINGS FOR THE LEVY AND COLLECT ASSESSMENTS WITHIN THE ANTELOPE VALLEY MOSQUITO AND VECTOR CONTROL DISTRICT BENEFIT ASSESSMENT DISTRICTS FOR FISCAL YEAR 2024-25 PURSUANT TO THE CALIFORNIA HEALTH AND SAFETY CODE, DIVISION 3, THE BENEFIT ASSESSMENT ACT OF 1982, DIVISION 2, CHAPTER 6.4 OF THE CALIFORNIA GOVERNMENT CODE AND AS PROVIDED BY ARTICLE XIII D OF THE CALIFORNIA CONSTITUTION, AND ORDERING THE PREPARATION OF AN ENGINEER’S REPORT IN CONNECTION THERE WITH THE BOARD OF TRUSTEES OF THE ANTELOPE VALLEY MOSQUITO AND VECTOR CONTROL DISTRICT**

Trustee Ancheta moved to approve the Resolutions. Trustee Dhinsa seconded the motion. The motion passed unanimously. *\*All three Resolutions were approved and passed collectively*

**RESOLUTION 2024-03 A RESOLUTION OF THE BOARD OF TRUSTEES OF THE ANTELOPE VALLEY MOSQUITO AND VECTOR CONTROL DISTRICT PRELIMINARILY APPROVING THE REPORT OF THE ENGINEER IN CONNECTION WITH THE LEVY AND COLLECTION OF ASSESSMENTS WITHIN THE ANTELOPE VALLEY MOSQUITO AND VECTOR CONTROL DISTRICT BENEFIT ASSESSMENT DISTRICTS FOR FISCAL YEAR 2024-25 PURSUANT TO THE CALIFORNIA HEALTH AND SAFETY CODE, DIVISION 3, THE BENEFIT ASSESSMENT ACT OF 1982, DIVISION 2, CHAPTER 6.4 OF THE CALIFORNIA GOVERNMENT CODE AND AS PROVIDED BY ARTICLE XIII D OF THE CALIFORNIA CONSTITUTION**

Trustee Ancheta moved to approve the Resolutions. Trustee Dhinsa seconded the motion. The motion passed unanimously. *\*All three Resolutions were approved and passed collectively.*

**RESOLUTION 2024-04 A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE ANTELOPE VALLEY MOSQUITO AND VECTOR CONTROL DISTRICT DECLARING ITS INTENTION TO LEVY AND COLLECT ASSESSMENTS WITHIN THE ANTELOPE VALLEY MOSQUITO AND VECTOR CONTROL DISTRICT BENEFIT ASSESSMENT DISTRICTS FOR FISCAL YEAR 2024-25 PURSUANT TO THE CALIFORNIA HEALTH AND SAFETY CODE, DIVISION 3, THE BENEFIT ASSESSMENT ACT OF 1982, DIVISION 2, CHAPTER 6.4 OF THE CALIFORNIA GOVERNMENT CODE AND AS PROVIDED BY ARTICLE XIII D OF THE CALIFORNIA CONSTITUTION AND APPOINTING A TIME AND PLACE FOR HEARING PROTESTS**

Trustee Ancheta moved to approve the Resolutions. Trustee Dhinsa seconded the motion. The motion passed unanimously. *\*All three Resolutions were approved and passed collectively*

**REJECTION OF CLAIM FROM CARPENTER & ZUCKERMAN PRESENTED ON APRIL 30, 2024 REGARDING CLAIMANT: MARIANNA CERDA**

Trustee Kratz moved to approve the rejection of claim. Trustee Smith-Woods seconded the motion. With the exception of Trustee Cado’s recusal, the motion passed unanimously. *\*Due to common law bias, Trustee Dhinsa Cado has announced his recusal on this claim and removed himself from the meeting while discussing this topic.*

**APPROVAL OF ANNUAL BUDGET FOR FISCAL YEAR 2024-2025**

Trustee Gantenbein moved to approve the Budget for Fiscal Year 2024-2025. Trustee Dhinsa seconded the motion. The motion passed unanimously. *\*This budget is lower than the previous budget primarily because we no longer need to make payments for the 2022 Prop 218. The district plans to keep the budget very similar to the 2023-2024 budget, keeping it conservative on most line items in order to rejuvenate the savings for future use (another prop 218, emergency expenses, etc.). This year’s budget also includes $9k for fixed assets to fix up the two plots of land and fix the gates motor (if approved).*

**DISTRICT MANAGERS MONTHLY REPORT**

Firstly, Brenna Bates-Grubb has been in communication with a gentleman by the name of Dereck Coutts who works with Envision Branding. Palmdale Keller Williams office is working with him to create a resource packet for their real estate agents to pass out to new home buyers, and he reached out to the district to see if we would be interested in participating as a way for outreach. They project there being 5,000-8,000 packets being given out the first year. Our spot will include a blurb up to 70 characters, contact information and a QR code that sends them directly to our website. Secondly, Karen Mellor has decided that May 18th will be her last day here with the district and the start of her retirement. This will affect the upcoming budget as we will be hiring her replacement and paying out her vacation; the following budget will be lower without her salary and retirement. She has rewritten her job description, and have gone over what she believes is required for her position. Leann Verdick is considering the job title change from entomologist to vector ecologist. Thirdly, Greater LA submitted bid for $12,500 for each Jeep, totaling $25,000. We accepted the bid and are awaiting further plans for them to complete paperwork and schedule towing to their district. Finally, Karen Mellor had a meeting with a couple of students and their advisors from AVC’s STEM program. The STEM program is currently trying to focus on community, and to do that they are interested in working with the district and using their grants to fund a project revolving around mosquitoes and trapping. In order to move forward and have this become a legit way for them to use their funds, they must come up with a written means of how they will be spending the money and how it applies to their cause. Karen has written a proposal that will focus on Aedes and how they are spreading within the Antelope Valley. This will hopefully start in July, and the grant is for a couple of years but with it potentially being extended indefinitely.

**NEXT BOARD MEETING IS SCHEDULED FOR JUNE 27, 2024 AT 4:00 PM**

**BOARD OF TRUSTEES COMMENTS:** Trustee Ancheta recaps her CSDA Legislative Days Conference. She was able to meet with a legislative director, as the Senators were voting on bills. Though he was extremely busy, Senator Wilks was able to stop by and speak to the whole group briefly before returning to his day. Trustee Ancheta does believe this is a worthwhile conference to attend annually, as she was able to hear laws and policies that, while are not pertinent to our current operations, may be useful information in the future. It also presents many opportunities for networking and strategy building.

**ITEMS NOT ON THE POSTED AGENDA:** None.

**ADJOURNMENT:** There being no further business to come before the Board, President Gantenbein adjourned the meeting at 4:58 p.m.

Respectfully Submitted: Approved:

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Cado Dhinsa David Gantenbein

Board Secretary Board President